## Relatively Speaking Guidelines for Authors 2024

- 1. We prefer original articles, never-before published, but we do accept articles previously posted on an author's blog or website or previously published in a genealogy newsletter, journal or magazine provided they meet the following criteria (#2-10).
- 2. We will accept submissions in the following order: 1. Members, 2. Youth, 3. Non-members.
- 3. Articles should be in Garamond font, in a digital Word format, 1000-2500 words maximum except for the rare, longer article which will be serialized and is published in two parts.
- 4. A maximum of 4-6 photos/illustrations submitted in JPEG format will be accepted. Do not send original photo or documents. Please include information about the photos: who, what, where, when.
- 5. We request a 100-word maximum biography and an author photo. We cannot be responsible for outdated author information that we keep on file. Please ensure your bio is up to date.
- 6. We try not to publish the same author in two consecutive issues except for our regular columns such as: *Spinning Webs*, *Finding Alberta's Past* and *Youth Write On.*
- 7. We reserve the right to edit and select the articles on basis of relevance, quality, and space using *The Canadian Style –A Guide to Writing and Editing* and the *Oxford Canadian Dictionary of Current English*. We will acknowledge that an article was previously published in another publication, in a blog or on a website.
- 8. Articles and biographies must contain no promotion of author's products or services.
- 9. Due to privacy and protection of personal information, we will not publish exact birth dates of people still living. A month and year are acceptable.
- 10. For reader friendly formatting, we request that long web addresses be a shortened link within the article, and the full web address be listed at the end of the article.
- 11. Due to space restrictions, we do not publish footnotes/references except in exceptional cases. We do state that "references are available upon request from <u>rseditor@abgenealogy.ca</u>" if references have been provided with the article.